भारत सरकार विभाग राजस्व : मंत्रालय वित्त :
GOVERNMENT OF INDIA: MINISTRY OF FINANCE: DEPARTMENT OF REVENUE
आयकर अधिकारी , वार्ड- नलबारी का कार्यालय/OFFICE OF THE INCOME TAX OFFICER, WARD-NALBARI
आयकर भवन, अल्टर्नेटिभ रोड, नलबारी/AAYAKAR BHAWAN, ALTERNATIVE ROAD, NALBARI-781335
E-Mail-nalbari.ito@incometax.gov.in

AUCTION NOTICE FOR E-WASTE DISPOSAL
Dated: Nalbari the 19th November,2026

This is to notify for general information that the Office of the Income Tax Officer, Ward - Nalbari, Assam is going to dispose of e-Waste through auction, to be held at Aayakar Bhawan, Alternative Road, Nalbari - 781335 on 02/12/2026 at 03:00 pm.

The Terms & Conditions of the aforesaid auction shall be as under:-

1. The e-Waste offered for auction shall be sold/ auctioned on "AS IS WHERE IS BASIS".

2. The e-Waste items are stored at the Basement, Aayakar Bhawan, Alternative Road, Nalbari - 781335 and the same can be inspected on any working day from the issue of this notice from 02:30 pm to 04:00 pm, till 27/11/2026.

3. Auction will be held as per Departmental Rules and Regulations. No Government transportation will be provided to lift the auctioned e-Waste.

4. Interested parties/bidders may participate in auction. However, bidders having GST, PAN Card and Registered under Central Pollution Control Board/State Pollution Control Board, Assam will only be allowed to participate in the auction. The bidders shall have to fill-up all the annexures accordingly to apply for the auction.

5. Bids are required to be submitted in Sealed Envelope marked as " TENDER FOR AUCTION OF SCRAP (E-WASTE) – 2026".

6. The bids shall be dropped in SEALED TENDER BOX at Aayakar Bhawan, Alternative Road, Nalbari - 781335 till 05:30 PM on 01/12/2026.

7. The bids shall be opened on 02/12/2026 at 03:00 pm in the Office of the Income Tax Officer, Nalbari, Assam in the presence of the tenderers desirous to be present and the bidder which offers the highest total rate for the entire lot of e-Waste as detailed in Annexure- Iv and whose bid has been determined to be eligible and responsive, will be determined as the successful bidder.

8. The decision of the Presiding Officer conducting the auction shall be final in all matters relating to the auction. However, all or any bid can be rejected by the Income Tax Officer, Ward- Nalbari without assigning any reason.

9. The auctioned e-Waste shall be lifted by the successful bidder within 03 (three) days from date of sale by auction at own cost including labour and transportation.

10. The e-Waste items are required to be disposed of in an eco-friendly manner following the relevant guidelines of the Government of India and the State Government.

11. If the Government declares a Public Holiday on the date fixed for the aforesaid auction, the same shall be held on the immediate next working day at the same time and venue.

[Shanku Rani Das]
Income Tax Officer,
Ward- Nalbari

Memo No. ITO/W-Nal/2026-27/ 441-44 Dated: 19/11/2026

Copy to:

1. The Chairman & Members of the Auction Committee, for their kind information and necessary action.
2. The Pr. Commissioner of Income Tax, Guwahati for kind information.
3. The Addl. Commissioner of Income Tax, Range-2, Guwahati for kind information
4. The Deputy Director (Systems), Guwahati, for their kind information and necessary action.
5. Notice Board.

[Shanku Rani Das]
Income Tax Officer,
Ward- Nalbari

ANNEXURE-1

Eligibility Criteria for Disposal of e-Waste

Bid No.....

Sl. No.	DESCRIPTION	INFORMATION	
1	Name of the Firm/Agency/Company		
2	Address of the Firm/Agency/ Company **(Enclose copy of address proof)**		
3	Contact Details of the Firm/Agency/ Company	Telephone/Mobile No.	
		E-Mail ID	
4	Name of Proprietor/Partners/Directors of the Firm/Agency/Company		
5	Other Details **(Enclose Copy)**	PAN	
		GSTN	
		Registration Certificate No. issued by CPCB/SPCB	

ANNEXURE- II

Disposal of e-Waste

UNDERTAKING

I/We _____ do hereby solemnly affirm and declare that the My/Our firm/Company/Business Entity is not blacklisted by any Government Department/Autonomous Organization etc. or prosecuted by any Court of Law.

Dated:

Signature of Authorized Signatory with Stamp
(Name of the person)

ANNEXURE - III

Financial Bid for Disposal of e-Waste

Name of the Bidder/Firm

Address of the Bidder/Firm:

Telephone No.:

Email ID:

Description of Item	Quoted item wise per kg. amount as per Annexure-IV	Total Amount Quoted by Bidder (in Rs)
e-Waste Items mentioned at Annexure - IV		

The total price should be inclusive of all Miscellaneous Charges like transportation, labour or any other expenses etc. I/We declared that I/my representative have inspected the obsolete items as per the list attached (Annexure - IV) with the auction notice and I/we am/are interested to purchase the same on "AS IS WHERE IS BASIS". I/We have gone through the terms and conditions given in the auction notice and agree with the same. I/We understand that in the event of non-compliance of the terms and conditions of the auction notice, my/our bid will be cancelled. I hereby also declared that firm is registered with the Central Pollution Control Board as authorized recycler/re-processor/dismantler, having environmentally sound management facilities for collection, disposal/recycling of e- Waste.

Dated:

Signature of Authorized Signatory with Stamp
(Name of the person)

ANNEXURE-IV

Electronic scrap (e-Waste) marked for auction, to be held at Aayakar Bhawan, Alternative Road, Nalbari - 781335 on 02/12/2026 at 03:00 pm.

Sl No.	Name of Item	Quantity
1.		
2.	CPU	07 (seven)
3.	PC Monitor	07 (seven)
4.	Computer Printers	04 (four)
5.	Keyboard	07 (seven)
6.	Computer Mouse	05 (five)
7.	Photocopier Machine	01 (one)
8.	Bar Code Printer	02 (two)
9.	UPS	07 (seven)
10.	Air Conditioner	03 (three)
11.	Television	01 (one)
12.	Aquagurad	01 (one)
13.	Purifier	01 (one)
14.	Celling Fan	01 (one)

ANNEXURE-V

Disposal of e-Waste

UNDERTAKING FOR DISPOSAL OF E-WASTE

I/We _____ do hereby solemnly affirm and declare that thee-Waste items listed in Annexure-IV will be stored/processed/disposed of in accordance with the E-Waste (Management) Rules, 2022.

Dated:

Signature of Authorized Signatory with Stamp
(Name of the person)

ANNEXURE-VI

Disposal of e-Waste

CERTIFICATE OF DISPOSAL OF E-WASTE

Certified that the e-waste items procured through auction from Aayakar Bhawan, Guwahati on _____ and picked up from the site on _____ have been duly disposed of/recycled in accordance with the E-Waste (Management) Rules, 2022, within 30 (thirty) days of pick-up.

Dated:

Signature of Authorized Signatory with Stamp
(Name of the person)